



National Identity Card For Overseas Pakistanis

National Database and Registration Authority
Ministry of Interior, Government of Pakistan



(NADRA use only)
Place for Number Sticker

1. Type of Application: New Renewal Duplicate Change Surrender for issuance of NIC

2. Applicant's Full Name (first, middle, last) As you would like it to appear on the card

3. Father's Name (first, middle, last) As you would like it to appear on the card

4. Mother's Name (first, middle, last)

5. Spouse's Name (first, middle, last) As you would like it to appear on the card

6. Applicant's NIC No. (without dashes) 7. Father's NIC No. (without dashes)

8. Mother's NIC No. (without dashes) 9. Spouse's NIC No. (without dashes)

10. Visible Mark of Identification (leave blank if not applicable)

11. Country of Stay Abroad (where the Applicant is residing/likely to reside) 12. Date of Birth (DD / MM / YYYY)

13. Pakistani Passport No Date of Issue (DD / MM / YYYY) Date of Expiry (DD / MM / YYYY)

14. Place and Country of Issue of Pakistani Passport

15. Foreign / Non-Pakistani Passport No. (only for dual nationality holders) Date of Expiry (DD / MM / YYYY)

16. Present Address (As you would like it to appear on the card)

17. Permanent Address (As you would like it to appear on the card)

18. Email / FAX Telephone (Area, Code, Number)

19. If You will not collect your card from NADRA, specify the address to which your card may be mailed:
 Present Address Permanent Address

20. Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Profession <input type="checkbox"/> Business <input type="checkbox"/> Engineering <input type="checkbox"/> Medicine <input type="checkbox"/> IT <input type="checkbox"/> Management <input type="checkbox"/> Law <input type="checkbox"/> Labour <input type="checkbox"/> Student <input type="checkbox"/> Other	Employment Status <input type="checkbox"/> Safaried <input type="checkbox"/> Self Employed <input type="checkbox"/> Dependent Validity <input type="checkbox"/> 3 Year <input type="checkbox"/> 6 Year <input type="checkbox"/> 9 Year <input type="checkbox"/> 12 Year <input type="checkbox"/> 15 Year	Status/Purpose of Stay Abroad <input type="checkbox"/> Emigrant/Employed Abroad <input type="checkbox"/> Dual Nationality holder <input type="checkbox"/> Resident/Immigrant Visa Holder <input type="checkbox"/> Resident or intending resident abroad. (Please tick one of the below) Dependent <input type="checkbox"/> OPF Member <input type="checkbox"/> Others <input type="checkbox"/>	* Claim for Gratis NICOP (Provide Evidence) <input type="checkbox"/> Govt duty/training <input type="checkbox"/> Dependents of above * Free Registration only (Provide Evidence) <input type="checkbox"/> Student Visa <input type="checkbox"/> Scholarship <input type="checkbox"/> Medical treatment <input type="checkbox"/> Dependents of above	In case of a state subject of Jammu & Kashmir <input type="checkbox"/> AJK <input type="checkbox"/> Migrant from Kashmir Valley <input type="checkbox"/> Migrant from Jammu & other areas
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Paste your Passport size photograph within this block

(Do not Staplar)

Affix signature or left hand thumb impression (if illiterate) within space below

Amount Paid: Currency: _____

Payment Mode: Draft Bank Receipt

Draft/Cheque/Bank Receipt No: _____

Date (DD) (MM) (YYYY)

NOTE: Attach original bank draft/receipt with this application

NOTE: Deposit of this application form with NADRA shall not automatically entitle the applicant to issuance of NICOP. NADRA reserves the right to verify the authenticity of the information provided by the applicant.

(NADRA use only)
Receipt No.

INSTRUCTIONS



1. Name of Employer _____
2. Employer Address _____
3. This form is to be filled in by all non-resident citizens specified in rule 4 of the National Database and Registration Authority (National Identity Card) Rules, 2002
4. If the applicant is holding a Computerized National Identity Card (CNIC), the Urdu Application Form need not to be filled in. However, if the applicant is not holding a Computerized NIC, the applicant shall also fill in the Urdu Application Form.
5. Please fill in the form in Mack ink and clearly print or type only in CAPITAL letters and avoid contact with the edges of the box. A block may be left empty where ever a word ends and a new word begins in the same line
6. Avoid any overwriting and other mistakes while fitting in the form Please make sure the form is filled in as neatly as possible. If there are any mistakes in the form, please fill in a new form. Exact photocopies of the form on A4 size paper only are acceptable
7. Whenever small choice field boxes "" are provided in the form, the box adjacent to the appropriate answer is to be ticked or checked like
8. Signature or, if illiterate, thumb impression of left hand of the applicant (parent/guardian may sign in case of inability on part of the applicant)
9. NOTE: Attach original Bank Draft/Bank Receipt with this form.
10. DISCLAIMER: NADRA accepts no responsibility for any error in the card if it is not attributable to NADRA
11. VALIDITY: NICOP can be obtained for different periods of validity on payment of applicable fee as given in the following table. Applicants may shade only one choice:

Validity	Fee (US\$)
3 years	25
6 years	50
9 years	75
12 years	100
15 years	125

Note: NICOP for children of dual nationality holders below 18 years of age shall be valid till the age of 18. However if the applicant wants to have his fresh photograph, he can do so by paying the prescribed fee.

12. **STATUS / PURPOSE OF STAY ABROAD:** NICOP is issued to the following categories of Pakistani citizens. Applicants may tick mark or shade only one applicable category in the following order of preference:
 - a. Emigrant / Employment Abroad: A Pakistani citizen who is an "emigrant" as defined in the Emigration Ordinance 1979 who is required to register his foreign service agreement, contract or letter of employment with the Protector of Emigrants,
 - b. Dual Nationality Holders: A Pakistan citizen holding both Pakistani and foreign citizenship with proof of such citizenship/nationality.
 - c. Resident/Immigrant Visa Holders: A Pakistani citizen holding a resident or immigrant visa or equivalent authorization, permit or status of a foreign country.
 - d. Resident or Intending to Reside Abroad: Any Pakistani citizen residing or intending to reside abroad for a period exceeding six months and not falling in any of the categories defined in a, b and c above. Following persons are also included in this category.
 - i. Dependent Dependents of emigrants / workers employed abroad accompanying them abroad
 - ii. OPF Members: Members of OPF (Overseas Pakistanis Foundation) are also included in this category,
 - iii. Others: All other persons proceeding or residing abroad for business, visit or any other purpose excluding medical treatment, student visa-holders and their dependents as explained below in "FREE REGISTRATION ONLY"
13. **CLAIM FOR GRATIS NICOP:** Following persons are exempt from payment of fee for NICOP on producing satisfactory evidence of their status.
 - a. Government Servants on Duty/ Training Abroad: Applicants who are in the service of Pakistan or in the service of local authority or a corporation owned or controlled by the Federal or Provincial Government and are proceeding abroad on Government duty or posting abroad or on duty or for employment with any international organization or for the Federal Government.
 - b. Dependent of the above: Dependent spouse, real children, parents, brothers and sisters of persons specified in a above who are accompanying them.
14. **FREE REGISTRATION ONLY:** Following persons are required to register with NADRA by filing in this form free of charge on producing satisfactory evidence of their status. However they shall not be issued NICOP and may continue to retain their ordinary / computerized NIC.
 - a. Student Visa: Those proceeding abroad on a student visa
 - b. Medical Treatment: Those proceeding abroad for medical treatment
 - c. Dependent of the above: Dependent spouse, real children, parents, brothers and sisters of persons specified in a and above who are accompanying them.

15 INSTRUCTION ON INDIVIDUAL FIELDS:

- Type of Application (Field 1): Applicant MUST tick mark "" only one choice.
- Names (Fields 2 to 5): If any of the names is larger than the space provided, you MUST abbreviate it appropriately as you would like it to appear on the card
- NIC numbers (Fields 6 to 9): All numbers must be written without dashes, leave unused spaces BLANK.
- Visible mark of ID (Field 10): Mark must be visible on face, hands or feet. Do not mention marks at places which are covered by clothes. Compress your wording to FIT into the space provided. Longer descriptions will be automatically TRUNCATED and it might make it illegible.
- Country of Stay (Field 11): For names which are longer than the space provided, please use universally accepted acronyms/abbreviations e.g. USA. UK. UAE. etc
- Date of birth (Field 12): If exact date is not known, at least year of birth MUST be mentioned.
- Place and Country of issue of Pakistani Passport (Field 14): If passport is issued by Pakistani Embassy/High Commission abroad please indicate city and country both
- Addresses (Fields 16 & 17): Please fill in complete address as you would like it to appear on the card. Abbreviate longer names appropriately so that they remain understandable. E-mail (Field 18): Mention either of the two. E-mail will however be preferred. Telephone No. be written in this format:
Country code - City code - Number - Extension.
- Card to be Mailed? (Field 19): If you want your card to be mailed, indicate the mailing address
- Fields in 20: Select appropriate boxes
- Photo, Thumb or Signatures: They MUST not exceed allotted space otherwise they will be truncated.
- Financials: Fill out payment details in lower left corner of the form and attach original documents